



**PENDLETON PARISH COUNCIL
ZOOM MEETING OF THE PARISH COUNCIL
WEDNESDAY 3 FEBRUARY 2021 COMMENCING 7.30pm**

In Attendance:

Cllrs W R Whitwell (Chairman), J G Whitwell (Vice-Chairman), Mrs R H Cowperthwaite, Mrs N Burnop and Ms Lynne Dawson (Parish Clerk)

030221/01 TO RECEIVE APOLOGIES FOR ABSENCE AND DECLARATION(S) OF INTEREST

Apologies were received from Cllr Mr R Saville.

030221/02 TO RECEIVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2020 AND ANY MATTERS ARISING

RESOLVED: (a) the above minutes were approved and signed, (b) no matters arising.

030221/03 TO RECEIVE A REPORT REGARDING PLANNING APPLICATIONS RELATING TO PENDLETON AND/OR ANY UNAUTHORISED PLANNING

The Parish Clerk had forwarded a Schedule of Planning matters to the members prior to the meeting and noted in respect of Planning Application 3/2020/1032, Ellisland Pendleton Clitheroe BB7 1PT, Proposed extension of existing garage to the rear to create an annex. Garage roof to be recovered, had been approved with conditions on 26 January 2021.

COMMENT: the above was noted.

030221/04 TO RECEIVE AND APPROVE AS A CORRECT RECORD THE 2020/21 ACCOUNTS TO DATE AND AUTHORISE PAYMENTS

(a) Accounts 2020/21

RESOLVED: the accounts, together with the bank statement dated 29 December 2020 (circulated to the members prior to the meeting and showing a balance of £1,869.34) was APPROVED.

(b) Payments 2020/21

RESOLVED: the following payments were AGREED and authorised:

CHEQUE NO	PAYEE	DETAILS	INVOICE/MINUTE REF	AMOUNT £ (inc. vat)
200114	Andrew Piercy	Tree Works	Invoice 360	330.00
200115	White Sands Media Limited	Hosting, support, domain, SSL Certificate	Invoice 2767	105.00
200116	Sabden Parish Council	Materials used for fence at the Green next to Dickensons Farm		154.04



030221/05 TO RECEIVE AN UPDATE REGARDING WEBSITE ACCESSIBILITY

The Parish Clerk had endeavoured to contact the Wiswell PC current website provider but unfortunately had not made any progress.

ACTION: the Parish Clerk would endeavour to make progress.

030221/06 TO DISCUSS HIGHWAY MATTERS AND PROGRESS WITH FAULTS REPORTED TO LCC HIGHWAY MATTERS REPORT(S) ON HIGHWAY(S) ISSUES:

- (a) **Relocation of bus stop** – despite reminders, the Parish Clerk reported she had still not heard from Ingham & Yorke.
- (b) **Main Street** – the information regarding the campaign within Pendleton provided by Cllr Mrs R Cowperthwaite was noted.
- (c) **Other Highway Issues:**
 - (i) the verge which had been reported (Minute 041120/10(b) refers), had not been dealt with.
 - (ii) “give way” signs along Clitheroe Road, Sabden Road had been damaged.
 - (iii) during inclement weather, ice had formed in corner of field which was proving dangerous.

RESOLVED: (a) the Clerk would pursue the matter further, (b), noted, and (c) (i) The Clerk would contact the relevant authority and obtain an update. (ii) the Clerk would report this to the highway authority and (iii) Cllr Burnop to forward a photograph of the area in question for onward transmission to LCC.

030221/07 TO RECEIVE AN UPDATE REGARDING THE TREE SURGEON

COMMENT: Cllr Mrs Cowperthwaite reported the works had been completed satisfactorily some little time ago and cheque 200114 Invoice 360 Andrew Piercy had been authorised for payment.

030221/08 TO RECEIVE AN UPDATE REGARDING THE LENGTHSMAN

The Parish Clerk had forwarded an email received from Sabden Parish Council in respect of work carried out and the balance of monies still available, which, as at 31st December, Pendleton had a balance of £39. The Parish Council contributed £500 which attracted a 20% uplift = £100 totaling £600. A balance of £207 b/fwd from last year which gave a total of £807 available for the year. 64 hours of work to 31/12/20 = £768 which left a balance of £39.

COMMENT: the email was noted and the Invoice from Sabden PC in respect of the materials used for fence at the Green next to Dickensons Farm (£154.04) was authorised – see also Minute 030221/04(b).

030221/09 TO UPDATE PROGRESS REGARDING RVBC CODE OF CONDUCT

COMMENT: the Clerk noted she had heard nothing further.

030221/10 TO DISCUSS/TAKE ACTION RE GENERAL CORRESPONDENCE

The Parish Clerk had circulated a spreadsheet of correspondence received to the members prior to the meeting.

ACTION: all items listed were noted. However, with regard to the item: Clitheroe - Hellifield: Strategic Outline Business Case, the Parish Clerk would forward details to the members seeking their comments.

030221/11 TO DISCUSS ANY OTHER BUSINESS



COMMENT: none.

030221/12 DATE AND TIME OF NEXT MEETING (INCLUDING AGM) WEDNESDAY 12 MAY 2021 AT 7.30PM

COMMENT: agreed.

The Chairman thanked everyone for attending the Zoom meeting and closed the same at 20.12pm.

Signature_____ (Chairman)

Date_____

(Please note, these Minutes are draft only and have yet to be ratified by the Council at their next meeting).